

SPECIFICATIONS

ROCK SALT

Bid No. 24-034SWOP4G

SOUTHWEST OHIO PURCHASERS FOR GOVERNMENT

Company Name: _____

Contact Person: _____

Address: _____

City, State, & Zip: _____

Phone No: _____/Fax No: _____

*****Bid Opening time/Date: 10:00 A.M. local (Dayton OH) time on
June 21, 2024*****

LEGAL NOTICE NO. 24-034SWOP4G

Electronic bids will be received by the City of Dayton OH (City), on behalf of the participating member entities of Southwest Ohio Purchasers for Government (SWOP4G). Bids will be received by the City of Dayton OH, Division of Procurement, no later than 10:00 A.M. local Dayton OH time on June 21, 2024 **via email only** to: bids@daytonohio.gov with Subject: 24-034SWOP4G Rock Salt Bid. All bids shall be submitted via PDF format. Paper bids will not be accepted.

Bid opening will take place via Zoom at the following information:

Join Zoom Meeting

<https://us02web.zoom.us/j/82864297052?pwd=MDIKajhzUWUrQ1MydHc0all5eWovZz09>

Meeting ID: 828 6429 7052

Passcode: 635005

One tap mobile

+16469313860,,82864297052#,,,,*635005# US

+19294362866,,82864297052#,,,,*635005# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Find your local number: <https://us02web.zoom.us/j/82864297052?pwd=MDIKajhzUWUrQ1MydHc0all5eWovZz09>

The City's email system has a maximum capacity of 20 megabytes for incoming messages, which includes the e-mail and any attachments. Should your organization's bid document exceed this limit, your company will need to submit the bid in multiple email documents. Should the bid be submitted in multiple parts, please clearly designate in the email "Subject line", the IFB number followed by Part 1", 'Part 2', and so forth. For example, IFB No. 24-034SWOP4G Part 1, IFB No. 24-034SWOP4G Part 2, etc.

ROCK SALT

A certified check from a solvent bank, drawn and made payable to the City of Dayton OH, or a bid bond issued by a surety company licensed to do business in Ohio, in a sum not less than 5% of the total amount of the bid based on estimated tonnage for all entities, as surety for the execution of the contract, shall be mailed directly to the City of Dayton, Division of Procurement. All bidders' checks will be returned upon the execution and securing of a contract.

The successful bidder(s) will be required to execute the contract and to provide a 100% performance bond within ten (10) days after the award of the contract if so requested by the individual entities. In case the bidder neglects to so execute the contract, the check or bond, accompanying the bid shall be forfeited to the City of Dayton OH, not as a penalty, but as liquidated damages.

Detailed specifications, bid forms and instructions to vendors may be obtained on the City of Dayton OH's website <https://www.daytonohio.gov/bids.aspx>, the SWOP4G website <http://swop4g.org/> or by contacting the City of Dayton OH Division of Procurement:

Maria Cabonce
Buyer
City of Dayton OH
101 W. Third St. Room 514
Dayton OH 45402
937-333-4003 or maria.cabonce@daytonohio.gov

Publish: May 28, 2024

INFORMATION TO VENDORS

The intent of this bid is to establish a firm price agreement for the purchase of rock salt for the City of Dayton OH and the participating member entities of SWOP4G. SWOP4G is interested in pursuing a contract commencing on August 1, 2024 through July 31, 2025, with an option to renew for 12 months, effective from August 1, 2025 through July 31, 2026. Renewal is not mandatory, but if desired it is an available option to consider.

The City of Dayton OH's Division of Procurement has agreed to advertise and solicit bids for the purchase of rock salt to obtain the best possible price for all participants. The bid calls for delivered prices for the salt from origin to the individual entities. **Note:** All bid prices shall include, but not limited to, delivery fees, fuel surcharges, and administrative charges and these charges must be included in the cost per ton.

The quantities listed on the attached sheets **are estimated amounts** for each Entity. **Actual deliveries may vary, depending on the specific needs of each entity.** The successful vendor must ensure availability of the minimum quantities specified for each entity, and must fulfill the quantity requirements stipulated for each entity throughout the contract period. **THE BIDDER SHALL NOT SET ANY MINIMUM QUANTITIES OR RECEIVING DATES. This is a MORE OR LESS bid only.** Delivery and invoicing addresses for each Entity are included in this bid document.

Each Entity will issue a purchase order or letter of intent committing their estimated portion of this request for rock salt. These are estimates only and bid will be provided as a MORE OR LESS with NO minimum purchase requirements.

All electronic bids must be delivered to the City of Dayton OH Division of Procurement no later than time and dated specified in the bid request (**10:00 A.M. local (Dayton OH) time on June 21, 2024**). No bid may be withdrawn after it has been deposited with the Purchasing Agent of the City of Dayton OH after the due date and time has passed. Any bids that are received after bid opening deadline will not be considered.

Bid forms and specifications may be secured on the City of Dayton OH's website <https://www.daytonohio.gov/bids.aspx>, the SWOP4G website <http://swop4g.org/>, or by contacting the City of Dayton OH Division of Procurement.

All bids must be made on the forms provided and must be in conformity with this notice. All bids containing quotes that were not requested or do not conform to the requirements outlined in this notice, may be considered invalid and subject to rejection. The City of Dayton and SWOP4G reserve the right to reject any and all bids. Formalities may be waived at the discretion of the organizations.

All bids will be opened via Zoom as described above and will post on SWOP4G's website.

A certified check or bid bond on a solvent bank, drawn and made payable to the City of Dayton OH, or a bid bond by a surety company licensed to do business in Ohio, in a sum not less than 5% of the total amount of the bid based on estimated tonnage for all entities, as surety for the execution of the contract, shall accompany each bid. The checks and/or bid bonds of all bidders will be returned upon the end of the price agreement period(s).

Failure of vendor to furnish material complying with the specifications called for in this invitation to bid, or to comply with the terms of this invitation, may be justification to purchase the materials in the open market and/or to cancel the contract or applicable portions thereof, and award the portions canceled to another supplier. In the event either of the above procedures must be resorted to, the vendor shall be required to reimburse those participating entities for any expense incurred in excess of the contract price.

THE CITY OF DAYTON OH DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE AND HANDICAPPED STATUS IN EMPLOYMENT OR THE PROVISION OF SERVICES.

GENERAL CONDITIONS

1. The City of Dayton OH and SWOP4G Entities reserve the right to reject any or all bids, to waive any irregularities in a bid, or to accept the bid or bids which in the judgment of proper officials, is to the best interest of their Entity. Each Entity reserves the right to accept a part or parts of a bid unless otherwise restricted in the bid. Paper, telephone or faxed bids will not be accepted. In case of error in extending the total amount of the bid, the unit prices then will govern.
2. Title and risk of loss to, and with respect to the items, shall remain in the Vendor's name until the items in a completed state have been delivered to and accepted by the Entity at the location specified on their purchase order. Items which are to be shipped shall be shipped F.O.B. destination unless otherwise specified by the Entity. A packing slip must accompany each such shipment and if a shipment is to a consignee or an agent of the Entity, a copy of the packing slip shall be forwarded concurrently to the Entity. If no such packing slip is sent, the count or weight by the Entity or its agent or consignee is agreed to be final and binding on the Vendor with respect to such shipment.
3. In case of default by the bidder or contractor, the City of Dayton OH and/or SWOP4G Entities may procure the articles or services from other sources and hold the bidder or contractor responsible for any excess cost occasioned thereby.
4. Prices should be stated in units of amounts specified.
5. Unless otherwise stated by the bidder, quoted prices will be presumed to include all costs associated with delivery to the designated destination, including charges for packing, crating, containers, etc., and must be in strict accordance to the specifications provided.
6. Wherever a reference is made in the specification or in describing the material, supplies or services required, of a particular trade name, manufacturers' catalog or model number, the bidder, if awarded a contract, will be required to furnish the particular item referred to in strict accordance with the specifications or description unless a departure or substitution is clearly noted and described in the bid by the bidder.
7. The bidder, if awarded an order or contract, agrees to protect, defend and save harmless the City and/or SWOP4G Entities against any demand for payment for use of any patented material, process, article or

device, that may enter into the manufacture, construction, or form a part of the work covered by either order or contract; and he further agrees to indemnify and save harmless the City and/or SWOP4G Entities from suits or actions of every nature and description brought against it for, or on account of any injuries or damages received or sustained by any party or parties, by or from any of the acts of the contractor, his servants, or agents.

8. Samples, if requested, must be furnished free of expense prior to the opening of bids and, if not destroyed, will, upon request, be returned at the bidder's expense.

INSTRUCTIONS TO BIDDERS

1. Each bid shall be signed by a duly authorized representative that can bind said company. Bids by partnerships must be signed with the partnership name by one of the members of the partnership, or by an authorized representative, followed by the signature and title of the person signing. Bids by corporations must be signed with the name of the corporation, followed by the signature of a person authorized to bind it in this matter.
2. Bids, to receive consideration, must be received prior to the specified time/date of closing as designated in the bid document.
3. Electronic bids, with bid number and bidder name, must be submitted via email.
4. If multiple bids are submitted by one company, each bid shall be submitted in a separate email and shall be designated by an Option number, i.e., Option #1, Option #2, etc.
5. Bids having any erasures or corrections shall include explanation with signature of authorized representative. Any non-explained erasures or corrections may result in bid being rejected.
6. Bidders may submit bids on any one or group of items, provided, however, that the unit price is shown as requested.
7. References in the specification or in describing the material, supplies or services required, of a particular trade name, manufacturers' catalog or model number are made for descriptive purposes to guide the bidder in interpreting the type of material or supplies or nature of the work desired.

General Conditions, paragraph six (6), shall be strictly adhered to, no exception can be taken.

8. Bids shall be emailed to bids@daytonohio.gov with Subject: Rock Salt Bid no. 24-034SWOP4G.

**SOUTHWEST OHIO PURCHASERS FOR GOVERNMENT (SWOP4G)
ROCK SALT**

GENERAL SPECIFICATIONS

1.0 SCOPE

The purpose of this bid is to establish firm pricing for Rock Salt (Sodium Chloride) for participating members of SWOP4G for winter seasons 2024-2025 and 2025-2026.

2.0 PRICE AGREEMENT

Bid price shall remain firm during the term of the contract(s).

Note: All bid prices shall include, but not be limited to, delivery fees, fuel surcharges and administrative charges, and these charges must be included in the cost per ton.

3.0 PERFORMANCE BOND

Each individual Entity may, at its discretion, require a 100% performance bond for the total tonnage required by that Entity. The cost of the performance bond will be added to the price of the salt and will be considered in the award determination. The cost of the performance bond must be listed on the bid page.

4.0 DELIVERY

The material shall be delivered as required to the participating Entities at the addresses listed on the attached listing of delivery and invoicing addresses.

A blanket purchase order or contract or letter of intent will be issued by each Entity. Releases will be made off these blanket purchase orders, contract or letters as required.

Vendor will be required to start delivery to storage facility within 48 hours of initial order and have entire order delivered within 96 hours. Delivery must be made between the hours of 8:00 a.m. and 3:30 p.m., Monday through Friday. Delivery at other times will be allowed only with prior approval of the authorizing Entity.

Delivery shall be sent directly to each Entity. Delivery addresses are on the attached listing.

Note: Delivery addresses may be subject to change by individual Entity.

5.0 CONTRACT PERIOD

SWOP4G is interested in pursuing a contract commencing on August 1, 2024 through July 31, 2025, with an option to renew for 12 months, effective from August 1, 2025 through July 31, 2026. Renewal is not mandatory, but if desired it is an available option to consider.

6.0 INVOICING

Invoices shall be sent directly to each Entity. Entity addresses are on the attached listing.

Note: Invoicing addresses may be subject to change by individual Entity if so needed.

7.0 AWARD

Prices should be bid in the units requested. The City of Dayton OH and SWOP4G reserve the right to reject any or all bids. A representative of SWOP4G reserves the right to determine what is or is not in the best interests of the entities.

8.0 AWARDING CRITERIA

In making an award, each participating Entity will evaluate the bids received and will issue its own purchase order or letter of intent based upon the lowest and best bid to that Entity. Consideration will also be given to the factors listed below, as well as other factors, which are considered pertinent.

- 1) Past experience of municipalities with the vendors.
- 2) Total delivered net price.
- 3) Delivery time.
- 4) Compliance with specifications.
- 5) Salt availability and stockpile capacity.
- 6) Domestic salt vs. Off-shore salt

9.0 BIDDER QUALIFICATIONS

Bidder must include with the bid a statement detailing how long the company has been in the business of supplying highway rock salt to public entities. References may be required during the evaluation process. Bidders may be requested to provide a listing of public accounts where a minimum of 1,000 tons of highway rock salt was delivered.

10.0 REQUIREMENTS AND DATA

Estimates are for a twelve (12) month period(s) and are on a "**more or less**" basis. **Actual orders may be more or less than estimated.** Estimates indicated will be used solely for the purpose of making a tabulation of bids.

Domestic salt is preferred. If foreign salt is to be supplied by the vendor, it must be clearly identified in the bid document, and will be taken into consideration when evaluating bids. All foreign salt shall meet the same requirements as that of domestic salt.

Bids will be accepted for delivery to individual entities only. Bids will not be accepted for a total tonnage to be supplied to the entire organization.

11.0 DEFAULT STATUS

Any Entity that has placed a vendor in default with the Entity will not be required to place an order with that vendor until the default status has been lifted.

12.0 ADDITIONAL PARTICIPATION

Other SWOP4G entities may wish to participate in this bid. Please indicate, in the area designated on pricing page, if this additional participation will be permitted.

13.0 SUBMISSION OF BIDS

All bids must be received via email in the City of Dayton OH Division of Procurement's email, bids@daytonohio.gov, no later than 10:00 A.M. local (Dayton OH) time, on June 21, 2024. Email subjects must be clearly marked, "**Rock Salt Bid No. 24-034SWOP4G**".

14.0 CONTACT PERSON(S)

Please provide name, telephone number and email address of contact person for bid and for order(s) in the area designated on pricing page.

**15.0 AFLCMC/PZIO, Wright Patterson AFB, Ohio (Entity No. 82)

Wright-Patterson AFB (WPAFB) is not subject to any SWOP4G bylaws, specifications, rules, regulations or state law associated with the procurement salt. Wright-Patterson AFB (WPAFB) is submitting its proposed salt needs for informational purposes only and is not obligated to purchase any salt. Should WPAFB determine that it intends to purchase salt, it may do so, with no obligation to use the bid pricing submitted to the SWOP4G. Any purchase made by WPAFB is governed exclusive by Federal laws and regulations to include, but not limited to, the Federal Acquisition Regulation and its supplements.

WPAFB's purchase of salt is subject to the provisions of the Anti-Deficiency Act, 31 U.S.C. 1341. WPAFB's inclusion of its salt needs shall not be interpreted to require WPAFB to commit, obligate, appropriate or spend funds or support in violation of the Anti-Deficiency Act and other applicable laws respecting federal funding. WPAFB's participation with the SWOP4G is strictly subject to budget limitations and availability of funds.

Invoicing for WPAFB purchases shall be accomplished through the Wide Area Work Flow system as prescribed in DFARS 252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (MAY 2013).

All WPAFB deliveries shall be made by regular dump trucks.

16.0 ADDITIONAL INFORMATION

Additional information concerning this bid package may be obtained by contacting Maria Cabonce, Buyer, City of Dayton OH, 937-333-4003, or by e-mail at maria.cabonce@daytonohio.gov.

Bidder may have to register to do business with each governmental agency as may be required.

TECHNICAL SPECIFICATIONS
SECTION A: SODIUM CHLORIDE (ROCK SALT)

All trucks and stockpiles other than mine location, shall be adequately covered to assure that the sodium chloride will be delivered in a free flowing, usable condition.

Bidders shall list below the location of all mines from which rock salt will be taken to fulfill this contract:

Bidder shall also list below the working capacity of each stockpile to be used:

The City of Dayton OH and participating entities reserve the right to spot check truck and/or trailer loads at point of delivery, for weight confirmation to that shown on weight slip or invoice (including tare weight if deemed advisable). Upon direction by authorized personnel, truck shall proceed to the nearest independent scale for such weight determination.

Salt containing free water, foreign matter, or lumps will be rejected at point of delivery. Salt must be "Free-Flowing," be in such gradation to be blown, and shall meet Ohio State Highway Department Specifications, Section 712.03. Sufficient non-caking additive shall be incorporated in the delivered material in order to prevent caking under normal outdoor storage conditions.

Where there is evidence of moisture in excess of 2.00%, a composite sample of salt shall be taken from the truck and tested for moisture content.

Sodium Chloride shall be of fresh stock. Reclaimed salt will not be accepted. Grade shall be "Course Crystal" as required. Screening shall conform to the following size requirements:

<u>U.S. Screen Size</u>		<u>"CC" Scale</u>
3/8"	% Passing	100
#4	% Passing	70 Max
#8	% Passing	20 Max.
#12	% Passing	5 Max.

Tests of rock salt delivered under the contract may be made from time to time and any which does not conform to the specifications will be returned to the contractor at his expense. If the vendor cannot supply salt meeting these specifications in a reasonable period of time, the Entity will purchase the salt elsewhere on the open market and charge the vendor in non-compliance for the difference in price.

Salt shall be delivered as needed in motor transport loads. All salt deliveries shall be made as agreed upon by each Entity with the successful vendor. Salt shall not be unloaded on the ground or outside of a salt shed without specific permission. Twenty-four (24) hour notice of delivery must be made to dispatcher or contact person at telephone number listed on attached listing.

All deliveries of sodium chloride shall include:

- 1) Adequate equipment to stock salt, such as conveyor, blower, piler, slinger, etc., as needed for the particular installations utilized at the delivery destination.
- 2) If the type of unloader or the maximum height to be unloaded is unknown it will be the responsibility of the vendor to contact those participating for the information.

A deduction equal to that assessed when unloading equipment is used will be deducted from invoice when said equipment is requested by the Entity, but not used in the placement of sodium chloride.

Vendors will be responsible for any damage caused to equipment due to foreign materials in the salt. Vendors will also be responsible for any damage to salt storage building resulting from the improper piling of salt, and or caked salt (including equipment and labor costs).

ROCK SALT BID NO. 24-034SWOP4G FORM
VENDOR INFORMATION

Company Name: _____

Address: _____

City State & Zip Code: _____

Telephone No. _____ Fax No. _____

Contact Person for Bid: Name: _____ Phone No.: _____

Email Address: _____

Contact Person for Orders: Name: _____ Phone No.: _____

Email Address: _____

How long the company has been in the business of supplying rock salt to public entities _____ years

Details _____

Federal Identification Number (or SSN if sole proprietorship): _____

SIGNATURE: _____

PRINTED NAME AND TITLE: _____

By signing this page, you state that you are an authorized representative, and have reviewed and are presenting this proposal on behalf of your business Entity. Please continue completing this exhibit on the next page.

Additional Participation:

Other SWOP4G entities may wish to participate in this bid. Please indicate if this participation will be permitted.

Yes _____ No _____ If "yes", SWOP4G must review and give approval to additional governmental agencies.

How would rock salt pricing be determined for governmental agencies not listed in this bid? _____

Piling Charge per Ton (all locations) for 2024-2025 \$ _____

Piling Charge per Ton (all locations) for 2025-2026 \$ _____

Performance Bond: Cost per \$1,000 \$ _____ / per \$1,000

Terms: _____

Date: _____

ROCK SALT BID NO. 24-034SWOP4G

REFERENCES

Name of Bidding Company: _____

Please provide the company name, address, contact person, telephone number and email address of three (3) references previously serviced by your Company that will be able to speak to your material quality and customer service standards for the materials described in Bid 24-034SWOP4G.

Company Name: _____

Address: _____

Contact Person: _____

Telephone Number: _____

Email Address: _____

Company Name: _____

Address: _____

Contact Person: _____

Telephone Number: _____

Email Address: _____

Company Name: _____

Address: _____

Contact Person: _____

Telephone Number: _____

Email Address: _____

Business Income Tax Questionnaire

The following information is required to determine your City of Dayton, Ohio income tax liability, if any, and to set up your account if required.



Type of Tax Filing: (check all that apply)

1. Employee Withholding FEIN # _____
2. Corporate Earnings FEIN # _____
3. Individual Ownership Earnings SSN # _____
4. Partnership Earnings FEIN # _____

Company Name _____ Phone # _____

Mailing Address _____ City _____ St. _____ Zip _____

Local Business Address _____ City _____ St. _____ Zip _____

Check the jurisdictions that we administer that you operate in:

- Dayton City Limits Dayton Wright Brothers Airport Dayton International Airport NONE

Date Business Started in Our Taxing Jurisdiction _____

Your Accounting Period? Calendar Year _____ or Fiscal Year ending on _____

Withholding Information *Quarterly Withholding cannot exceed \$600.00

■ Do you have employees? Yes or No Date First Employee Started Working in Our Jurisdiction _____

■ Do you submit withholdings QUARTERLY* or MONTHLY? _____

■ Is this a courtesy withholding for your employees who are residents of the above cities only? Yes or No

Do you rent or sublease property or space in the Dayton jurisdiction to another business or individual? Yes No

If so list Names, Addresses, and Tax ID below. If Yes, do they have employees working at that location? Yes No

Do you use Subcontractors? Yes No If so list Names, Addresses, and FEIN or Social Security Numbers below.

If you have filed returns with our office before, show Name and Tax ID #s used, and for what tax years you filed.

Full name of Owner of Company _____

If this is a change of ownership, please provide the date of change, the name, address, and phone number of former owner

If you are not liable to pay taxes in our jurisdiction, please explain why.

Signature _____ Title _____ Date _____

Thank you for your cooperation in this request. For more tax information is available at www.daytonohio.gov

Please return by MAIL or by FAX to: City of Dayton, Division of Revenue & Taxation, 101 West 3rd Street, P.O. Box 2806, Dayton, Ohio 45401
(937) 333-3500 ~ Fax (937) 333-4280

CS-25c